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## Material Handler

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At Porex, a company in the Filtration Group's Life Sciences Division, innovation is our foundation. Together, we continue to build and grow as a porous materials industry leader and innovator. We are on a mission to making the world safer, healthier and more productive. Guided by our core values, we thrive in an environment where we are challenged to create solutions, produce innovative products and make a difference. Our team is driven by trust, bias for action and entrepreneurial spirit. Together, we are on a journey to make positive, meaningful changes every day.

### Description:

Assist machine operators by manually loading/unloading raw materials onto processing machines, the final packing of finished goods and quality inspection of finished goods.

### Role requires:

- Strong leadership, problem solving, strategic thinking, strong communication, advising and building relationships, integrating and interpreting to gain insight, and influencing skills in order to effectively:
- Articulate outcomes of analysis and relevant insights
- Partner with business leadership to assess the financial implications of ongoing efforts to grow the organization
- Develop presentations to communicate business and analysis results to senior leadership audiences
- Support departmental financial objectives and initiatives, including quantitative and qualitative analysis, business modeling, business cases, forecasting and budgeting.

### General Responsibilities

- Responsible for loading/unloading raw materials onto the processing machines
- Responsible for hand packing finished goods onto cardboard trays
- Fold and stack cardboard tops at each machine
- Conducts finished goods verification counts to ensure proper packaging
- Collect/weigh/dispose of all process waste
- Responsible for housekeeping duties such as sweeping, moping, dumping trash etc.
- Able to operate a shrink wrapping machine for completed pallets
- Responsible for moving completed pallets from the processing machine into the warehouse
- Expected to act in a professional and courteous manner at all times
- ISO 9001, 14001 and Environmental, Health, and Safety Compliance
- Operates all equipment in the prescribed manner
- Reports all safety concerns to Supervisor
- Maintain awareness of company policies

- Maintain awareness of company objectives for ISO 9001 and ISO 14001
- Support the Company's continuous improvement initiatives
- Completes all tasks as assigned by Supervisor

Basic Qualifications:

- High school diploma or equivalent
- Good communication skills
- Team player and proven ability to work in a fast-paced environment
- Must also have the ability to use tools (Forklift, pallet jack, rollers, strap cutters, utility knife and trash buggies).

Preferred Qualifications: Experience in manufacturing work environment is a plus.

Location: Colonial Heights, VA

**To apply for this position, submit your resume online to: [Material Handler](#)**

As a part of the Filtration Group, Porex is the established global leader in one-of-a-kind solutions for the healthcare, consumer, and industrial markets. Our products make life better for people around the world every day. To learn more, visit us at [www.porex.com](http://www.porex.com) and [Filtration Group.com](http://Filtration Group.com)

Porex is an equal opportunity employer and makes employment decisions without regard to race, gender identity, sexual orientation, disability, or protected veteran status.

At this time, Porex, will not sponsor a new applicant for employment authorization for this position.